

**Borough of Pitcairn Council
Regular Meeting
Minutes
November 9, 2020
7:00 pm**

Meeting called to order – President Dona Galia
Pledge of Allegiance was recited.

Roll Call:

John Bova
Kevin Dick
Debra Freeman
Dona Galia
Lisa Petrosky
Jim Rullo
Michael Tobias
Mayor Margaret Stevick
All present with the exception of Mrs. Petrosky
Solicitor Matthew Kalina was present.

Mrs. Galia announced that Council held a Budget Meeting at 6:00 this evening as advertised and that Borough offices will be closed Wednesday for Veterans Day and November 26th and 27th for Thanksgiving.

Mr. Tobias motioned to approve Minutes from October 12, 2020 Borough Council Regular Meeting and October 26, 2020 Workshop Meeting. Seconded by Mr. Rullo; motion carried unanimously.

Citizen Comment

Resident Bob Mudge asked if there were normally two officers on a shift. Chief Farally explained it has been a challenge to fill each shift with two officers due to delayed police academy graduations and a shortage of applicants. Discussion took place. Mrs. Galia added that Council is very aware of the situation and has fully funded the police department.

Mayor Betsy Stevick

Mayor Stevick requested Council approve an application for handicap parking space for 328 Kenney Avenue. Mr. Rullo motioned to approve the application. Seconded by Mrs. Freeman; motion carried unanimously.

Mayor Stevick encouraged everyone to thank our Veterans in honor of Veterans Day this week.

Personnel – Dona Galia

Mrs. Galia motioned to advertise one meeting in December, on Monday, the 14th. Seconded by Mr. Bova; motion carried unanimously.

Mrs. Galia motioned to adopt Ordinance 1038:

**AN ORDINANCE OF THE BOROUGH OF PITCAIRN, ALLEGHENY COUNTY,
COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 27 OF THE
BOROUGH OF PITCAIRN CODE, SPECIFICALLY SECTION 501 TO PERMIT
PERSONAL SERVICES SHOPS AS A CONDITIONAL USE IN R-1 AND R-2 DISTRICTS.**

Seconded by Mrs. Freeman; motion carried unanimously.

Conditional Use Hearing for Carol Golick. Solicitor Kalina conducted the Hearings. **Ms. Golick approached Council, explaining her desire to move her hair salon into the garage of her residence at 1325 Highland Avenue.** Mr. Kalina reported he received a call from Mr. Jeff Owen, her counsel, expressing concern about the sq. ft. requirements and whether her bathroom would be included. Mr. Kalina pointed out the Ordinance requires she meets all State license requirements and asked if the bathroom section is part of that. Ms. Golick: the bathroom must be in the 240 sq. ft. and the garage is over 300 sq. ft. She intends to open a wall for a bathroom and explained State requirements. Mr. Kalina went down the list of items in the Ordinance necessary to be granted a Conditional Use and Ms. Golick responded to each. Mr. Kalina pointed out if she fails to comply with any item, the Borough can revoke her use. **Mrs. Galia motioned to grant the Conditional Use request. Seconded by Mrs. Freeman; motion carried unanimous.**

Conditional Use Hearing for Anita Kysor. Ms. Kysor approached Council to request permission to move her massage therapy business from Monroeville to her residence at 407 Agatha Street. Mr. Kalina asked her if the size of her shop would be equal to or less than 240 sq. ft. She responded it would be less. Mr. Kalina went down the list of requirements in the Ordinance and she responded to each one. When Ms. Kysor explained that some of her clients visit as early as 7:00 am. Mr. Kalina pointed out she cannot have appointments before 9:00 am. She agreed. Mrs. Virginia Crothers asked about off street parking. Mr. Kalina said the Ordinance permits only one client at a time so one space is needed. **Mrs. Galia motioned to grant the Conditional Use request. Seconded by Mr. Tobias; motion carried unanimously.**

Streets – Kevin Dick

Mr. Dick motioned to move Second Street Paving Grant to High Street and Wood Street which have both been approved as eligible. Seconded by Mr. Rullo; motion carried unanimously.

Mr. Dick spoke with the Engineer regarding the quality of street restoration after utility work. Mr. Dick felt the repairs should be more than a patch. He suggested updating the Ordinance to require repairs be curb to curb. Penn Township's is good. Mr. Black agreed, adding the Borough's street opening permit application and fees should be updated as well.

Parks and Recreation – Debra Freeman

Mrs. Freeman thanked the Fire Company for hosting the parade and the local organizations and businesses that participated. Candy was distributed, prizes from Foxes and Chucky Cheeses. The Pitcairn Womens' Club and Eastern Star donated candy. We are working out Christmas and don't know what the CDC guidelines will be.

Mrs. Freeman motioned to permit local businesses only, rent the Park Building sign at \$25 a week, both sides, with the understanding first-come first-serve. They are to register with Carri in the office and if the hall is rented that party has priority. See how the response is; can always raise it later. Seconded by Mr. Tobias. Question on the motion: Mrs. Galia asked if a resident could rent it. Mrs. Freeman suggested first seeing if the businesses want to use it and for a week at a time so the sign doesn't have to be changed too frequently. Council agreed and motion carried unanimously.

Finance and Economic Development – Lisa Petrosky

Mr. Bova motioned to pay bills as presented. Seconded by Mr. Rullo; motion carried unanimously.

Discussion took place regarding the vacant property at 581 Sixth Street, whether to request the current owner, the Redevelopment Authority of Allegheny County as current owner convey the property to the Land Bank if they will accept it, or to work with Action Housing and a non-profit or contractor toward the goal of affordable housing. Ms. Dietz summarized a video meeting that she and Mrs. Petrosky attended. The County and the Land Bank is asking Council's vision for this property. **Mr. Bova motioned to adopt Resolution 48-2020, requesting the RAAC convey 581 Sixth Street to the Tri-Cog Land Bank. Seconded by Mr. Dick; motion carried unanimously.**

Health and Welfare – Michael Tobias

Mr. Tobias motioned to authorize the Borough Engineer advertise a spec package for bids on one year and three year contract alternatives for trash collection and household hazardous waste collection in the Borough. Seconded by Mr. Dick; motion carried unanimously.

Mr. Tobias motioned to approve a Resolution adopting ALCOSAN's 7% increase for wastewater treatment services in 2021 and authorize WPJWA to bill customers accordingly. Seconded by Mrs. Freeman; motion carried unanimously.

Mr. Tobias motioned to adopt a Concurring Resolution applying for CDBG grant funds in the amount of \$35,000 for the demolition of 721-723 K Street. Seconded by Mr. Bova; motion carried unanimously.

Mr. Tobias motioned to grant extensions for rehabilitation efforts at the following properties until the next business meeting on Monday, December 14, 2020: 610 Wall, 368 Second, 400 Robinson, 354 Broadway, and 400 Second. Seconded by Mr. Rullo; motion carried unanimously. Mrs. Galia explained these owners are showing action in response to their appearance at a prior Demolition Hearing.

Electric – John Bova

For the next meeting, Mr. Bova has invited Mike Bolen to attend and update Council regarding the electrical billing collection, Covid, the upcoming shut off moratorium, policies and procedures.

Public Safety – Jim Rullo

Mr. Rullo reported members of Council and the Mayor met with Monroeville for the second time to discuss a reduction in the cost for EMS services. Mr. Rullo expressed thanks to Veterans for their service.

Solicitor's Report

Nothing in addition to Agenda items.

Engineer's Report

Engineer Don Black began a discussion on the paving of Brinton from Broadway to 6th Street. The grant originally for the Third Street bridge has been moved to Brinton. Folino is low bidder and was awarded. He met with Folino to discuss traffic issues. We can close from Broadway to 5th. Between 5th and 6th we could keep one lane open which would be difficult taking bricks out, complete reconstruction. If grant board will permit us to let the contract into the Spring, would council prefer that. Council liked that. Mr. Black cautioned this preferred scenario may not be permitted since the grant must be spent by a specific deadline. Ms. Dietz was waiting to hear from the County if that extension would be possible. Folino will come in the next couple weeks; Mr. Black is not concerned with the temperature, EADS will watch it, he is more concerned with traffic. He will keep Council informed. Mr. Bova asked him about Center. Mr. Black: going well, they are on schedule and may finish earlier than end of year depending on the weather.

Borough Manager's Report

Capital Improvement Account - \$412,194
Electric System Capital Improvement Account - \$163,505
Local Grant Dirty Camp Fund - \$68,143
Sewer Capital Improvement Fund - \$451,094
Public Safety Fund - \$87,764
Real Estate Tax Collected in October - \$2,315.29

Police Chief Report

Nothing this evening.

Mr. Dick motioned to adjourn at 7:50 pm. Seconded by Mr. Tobias; motion carried.

Respectfully submitted,
Annette Dietz